

George Thompson

Volunteer Coordinator

george.thompson@example.com | +1 (555) 123-4567 | 123 Main Street, Springfield, IL 62701

linkedin.com/in/georgethompson | github.com/georgethompson

Profile Summary

Dynamic and dedicated Volunteer Coordinator with over 5 years of experience in organizing and leading volunteer programs. Adept at recruiting, training, and supervising volunteers while managing project deliverables and fostering community engagement. Known for building strong relationships to promote philanthropic initiatives and drive organizational growth.

Work Experience

Volunteer Coordinator

United Way Worldwide

1st Sep, 2018 - Present

- Spearheaded recruitment and management of over 1,000 volunteers for annual community events, achieving a 25% increase in volunteer retention year-over-year.
- Developed comprehensive training programs for new volunteers, resulting in a 30% improvement in volunteer satisfaction scores.
- Collaborated with local organizations to create impactful volunteer opportunities, enhancing community engagement by 40%.

Assistant Volunteer Coordinator

Habitat for Humanity International

1st Jun, 2015 - 31st Aug, 2018

- Assisted in coordinating logistics for volunteer activities, ensuring seamless execution of over 50 build events.
- Maintained volunteer database, implementing updates that improved data accuracy by 15%.
- Facilitated communication between volunteers and project leaders, increasing project efficiency by 20%.

Education

Harvard University

Bachelor of Arts in Sociology

1st Sep, 2011 - 31st May, 2015

Skills

Volunteer Management, Event Planning, Training and Development, Communication, Community Outreach

Notable Projects

Springfield Community Outreach Initiative

Led a city-wide outreach initiative to connect underrepresented communities with volunteer resources, resulting in a 50% increase in volunteer participation rates.

Certifications

Certified Volunteer Management Specialist

Issued by International Volunteer Programs Association, 1st Apr, 2020

Awards

Volunteer Leadership Award

Awarded by United Way Worldwide, 15th Dec, 2021